



दिल्ली विकास प्राधिकरण
उप-निदेशक कार्यालय, उद्यान खण्ड - तृतीय
बी2बी, जनकपुरी, नई दिल्ली-110058



e-TENDER NOTICE NO.: 01/21-22/HD-III/DDA
ई-निविदा सूचना संख्या: 01/21-22/HD-III/DDA

निम्नलिखित कार्यों के लिए उप-निदेशक उद्यान खंड-III, B2B, जनकपुरी, दिल्ली विकास प्राधिकरण की ओर से ई-टेंडरींग मोड के माध्यम से ऑनलाइन निविदा के लिए योग्य ठेकेदारों को जो सभी पात्रता के मानदंड को संतुष्ट करते हैं आमंत्रित किया जाता है।

Online percentage tenders are invited by Dy. Director (Hort.), Hort. Divn. -III on behalf of Delhi Development Authority, for the following work from eligible agencies/firm/person satisfying eligibility criteria.

S. No.	NIT No. & Description of work	Estt. Cost	Last Date and Time of Submission of EMD, Cost of Tender Document and Other Documents on CPP Portal	Time and Date of Opening Eligibility Document
		Earnest Money		
		Time Allowed		
1.	01/DD/(Hort.)-III/DDA/2021-22 Name of Work: - M/o Completed scheme of N/A-II under SWZ. M/o Distt. Park M-Block at Vikas Puri. S.H: Day to day cleaning and annual maintenance of 03 Nos. public toilet blocks.	Rs. 18,29,672/-	19.08.2021 at 3:00 PM	20.08.2021 at 3:30 PM
NA				
365 Days.				

Note:

1. The bidder will use one UTR for one work only. In case, it is found that he has used one UTR number for different tenders, all the tenders submitted by him will be rejected and he will be debarred from further tendering in DDA in future.
2. The intending tenderer should ensure before tendering in DDA that the requisite fee has already been deposited with CRB.
3. For terms and conditions, eligibility criteria, the manner in which Earnest Money, etc. are to be deposited through RTGS mode and other information/instructions, please visit DDA's website <https://eprocure.gov.in/eprocure/app> or www.dda.org.in. for any assistance on e-tendering, please contact concerned EE or M/s. N.I.C. on email cpdp-nic@nic.in or 24 x 7 helpline number 1800-233-7315.
4. Earnest money shall be deposited through RTGS/ NEFT in the account Sr. A.O. (CAU) Dwarka, account no. 01321110000036 with branch of HDFC, New Delhi and IFSC code HDFC0000132. The unique transaction reference of RTGS/NEFT shall have to be uploaded by the bidder in the e-tendering system by the prescribed date. The Dy. Director (Hort.) concerned will get earnest money verified from CAU based on the unique transition reference number against each RTGS/NEFT payment before the tenders are opened.

OR

5. As per O.M. No.- EM/CON/Misc./02 dated 10.12.2020 issued by EM Secretariat DDA regarding RELAXATION FOR EARNEST MONEY DEPOSIT, the bidder may submit 'Earnest Money Deposit Declaration' in lieu of Earnest Money Deposit as per Performa given below on the letter on the letter head of the firm (Annexure- I.

6. As per O.M. No.- EM/CON/Misc./01 dated 10.12.2020 issued by EM Secretariat DDA regarding REDUCTION IN PERFORMANCE GUARANTEE from existing 5% to 3% of the value of the contract for all existing contracts.
7. For works costing up to Rs. 40.00 Lacs in case of B&R/Civil, tenders shall be issued to contractor(s) registered with DDA only.

In case the labour rates quoted by the bidder are less than the minimum wages of GNCTD/GOI, such bids shall be summarily rejected and EMD of all such bidders quoting rates lower than the minimum wages aforesaid shall be forfeited forth with and bid of the tenderer quoting the lowest rates among the remaining bidders shall be accepted, subject to others conditions.

IMPORTANT TERMS & CONDITIONS FOR TENDERERS. Tenderers are required to go through the same before participating in the tender.

1. The unique transaction reference on RTGS against EMD, shall be placed online at specified location for tender for Electronic Time and Attendance Recording System. The tender shall be submitted online in two parts, viz., technical bid and price bid. **First cover containing "Technical Bid" as well as "reference of EMD, tender fee" and other specified documents and second one containing "Price Bid" (Financial Bid).**
2. The technical Bids shall be opened online in the presence of a committee or their representatives by authorized bid openers. Price Bids of only those tenderers shall be opened whose technical bids qualify, at a time and place of which notice will be given. The Tenderer technically qualified will be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids with the Bid Acknowledgement Receipt or they can view the bid opening event online at their remote end.
3. The tenderer should furnish the Earnest Money in the form of RTGS. The amount will be retained by DDA as part of security deposit, in case tender is accepted, otherwise it will be refunded. However, no interest shall be payable on the earnest money.
4. The tender shall be submitted online in two parts, viz. Technical Bid and Price Bid.

TECHNICAL BID

The tenderers are required to furnish following documents in Technical Bid: -

- (i) Scanned copy of Tender Acceptance Letter (To be given on Company Letter Head).
- (ii) Scanned copy of performa for earnest money deposit declaration.
- (iii) Scanned copy of PAN.
- (iv) Scanned copy of Certificate of Registration for Sales GST and acknowledgement of up to date filed return.
- (v) Scanned copy of registration of EPFO/ESIC.
- (vi) Scanned copy of e-Tendering Fee from CRB with receipt.
- (vii) Scanned copy of Turnover Certificate in each year duly certified by Chartered Accountant.
- (viii) Scanned copy of completion certificate showing similar works completed during the last seven years in Government Department or Public Sector Undertaking.
- (ix) Scanned copy of Bank solvency certificate which should not be more than 6 months old from the last date of submission of tender.
- (x) Scanned copy profit /loss account of the agency during the last five years.
- (xi) Scanned copy of Proof of Registration/Enlistment in Contractors' Registration Board (CRB) if required.
- (xii) Any other documents specified in the tender document.

Any tender found lacking with respect to the necessary information and/or documents and/or EMD with technical bid will not be considered.

PRICE BID (FINANCIAL BID)

- (i) Schedule of price bid in the form of BoQ_XXXXX.xls.
Earnest Money shall be through

Tender documents may be downloaded from Central Public Procurement Portal <https://eprocure.gov.in/eprocure/app>. Aspiring bidders/ suppliers who have not enrolled/ registered in e procurement they should have enroll/ register before participating through to website <https://eprocure.gov.in/eprocure/app>.

Annexure-I

Performa for Earnest Money Deposit Declaration

Whereas, I/We (Name of agency)

Have submitted bids for (Name of work)

I/We hereby submit following declaration in lieu of submitting Earnest Money Deposit.

1. If after the opening of tender, I/We withdraw or modify my/our bid during the period of validity of tender (including extended validity of tender) specified in the tender documents.

OR

2. If, after the award of work, I/we fail to sign the contract, or to submit performance guarantee before the deadline in the tender documents.

I/We shall be suspended for one year and shall not be eligible to bid for CPWD/DDA tenders from date of issue of suspension order.

Signature of the contractor(s)

1. The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
2. Information and instructions for bidders posted on website shall form of bid document.
3. The bid documents consisting of plans specifications the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and down load from website Central Public Procurement Portal for E-Procurement <https://eprocure.gov.in/eprocure/appor> www.dda.org.in free of cost. **For any assistance on e-tendering please contact M/S National Information Centre on 18002337315.**
4. But the bid can only be submitted after uploading the mandatory scanned documents such as unique transaction reference of RTGS/NEFT towards cost of bid document, EMD and other documents as specified.
5. Those contractors not registered on the website mentioned above are required to get registered be forehand if needed they can be imparted training on online tendering process as per details available on the website the intending bidder must have valid class- III digital signature to submit the bid.
6. Intending agencies/tenderers need to register themselves on the E-tendering website <https://eprocure.gov.in/eprocure/app>. Aspiring bidder's suppliers who have not enrolled /registered in e-procurement should enroll/ register before participating. The portal enrollment is free of cost. Bidders are advised to go through instructions provided at Annexure-X regarding "**Instructions for online Bid submission.**" For any further clarification contact on 24x7 Help Desk- Toll free No-18002337315 or send a mail over to cppp.noc.in
7. **Eligibility Criteria for contractors of the NIT may be read as under:** Online percentage rate tenders are invited from the approved and eligible contractors for the work. **(Specialized work)** the professional agencies/firms having an experience of having the one which applications are invited:-
 - Three similar completed works costing not less than the amount equal to 40% of estimated cost put to tender.

OR

 - Two similar completed works costing not less than the amount equal to 60% of the estimated cost put to tender.

OR

 - One similar completed works costing not less than the amount equal to 80% of the estimated cost put to tender.

Turnover: -

The agency should have annual turnover of more than 50% of the estimate cost during the immediate last three consecutive financial years duly certified by the chartered accountant.

Profit /loss: -

The agency should not have incurred any loss in more than two years during the last five years ending 31st. March, 2020.

Solvency Certificate: -

The agency should submit solvency certificate from scheduled bank for an amount 40% of the estimate cost which should not be more than six months old from the date of submission of tenders.

8. Bidder registered on Contractor Register Board (CRB) of DDA as required to pay the E-Tendering annual charge as under:

S. No.	Class of contractor	Amount to be paid (P.A)
1.	Class-I	Rs. 20,000/-
2.	Class -II	Rs. 16,000/-
3.	Class -III	Rs. 14,000/-
4.	Class -IV	Rs. 10,000/-
5.	Class -V	Rs. 6,000/-

9. The e-tendering fees for contractors/consultants who are not registered with DDA, the fees structure for one year will be as under (Vide letter no. F4.(8)/72/Misc./Secy./CRB/2017/284 dated 06.06.2017 issued by Secretary (CRB) DDA.

S. No.	Cost of Work	E-tendering fees
1.	Up to Rs. 15 Lacs	Rs. 6000/-
2.	Above Rs. 15 Lacs to 20 Crore	Rs. 20000/-
3.	Above Rs. 20 Crore	Rs. 50,000/-

10. The bidders who are not registered in DDA and wish to bid in DDA tenders are required to pay annual charge of e-tendering of Rs. 20,000.00

11. Contractor can upload documents in the form of JPG format and PDF format.

12. Contractor must ensure to quote rate of each item. The column meant for quoting rate in figures appears in green color.

In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0"

Therefore, if any cell is left blank and no rate is quote by the bidder, rate such item shall be treated as "0" (ZERO).

- (i) No hard copy of any document will be required to be submitted by the tenderer till the opening of the tenders. Hard copies of relevant documents will be required from the lowest tenderer (L1) only."
- (ii) Copy of Enlistment Order and certificate of work experience as required, bank solvency certificate and other documents as specified in the tender document shall be scanned and uploaded to the e-tendering website (CPP Portal) within the period of tender submission. Online tender documents, submitted by intending bidders, shall be opened only of those bidders, whose Earnest Money Deposit, Cost of Tender Document and other documents uploaded on web site (CPP Portal) be found in order.

२१/८/२१
उप-निदेशक

उद्यान खण्ड- 3, दि.वि.प्रा.

No. F10 (1) NIT/2021-22/Hort. III/DDA/ 803

Dated: ०९/८/२०२१

Copy to:

1. निदेशक (उद्यान खण्ड) उत्तर-पश्चिमी, दि.वि.प्रा.
2. उपनिदेशक उद्यान खण्ड- II, V, VIII, X और द्वारका दि.वि.प्रा.
3. उपनिदेशक कोटि नियंत्रण
4. वरिष्ठ लेखाधिकारी के.ले.ई. द्वारका दि.वि.प्रा.
5. महासचिव उद्यान एसोसिएशन दि.वि.प्रा. B-1/122, अशोक विहार, Ph.- II, N.D.
6. सभी सह. निदेशक उद्यान खण्ड- 3 दि.वि.प्रा.
7. सूचना पट उद्यान खण्ड- 3 दि.वि.प्रा.
8. पोर्टल से संपर्क के लिए वेबसाइट <https://eprocure.gov.in/eprocure/app> or <https://dda.org.in>.
9. एन.आई.सी. नई दिल्ली.

२१/८/२१
उप-निदेशक

उद्यान खण्ड- 3, दि.वि.प्रा.